



Fax completed request to 410-876-9954

Or

Email to: [info@thebarbourgroup.com](mailto:info@thebarbourgroup.com)

## PERFORMANCE & PAYMENT BOND REQUEST FORM

Please Complete **ALL** Information and Send a Copy of your Contract and/or Award Letter

CONTRACTOR \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone # \_\_\_\_\_

OBLIGEE (Owner/GC) \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone # \_\_\_\_\_

Contract No. \_\_\_\_\_

Project Name \_\_\_\_\_

Project Description \_\_\_\_\_

### COST BREAKDOWN FOR ENTIRE BID AMOUNT OR 100%

Subcontract Work	\$ _____	or	_____ %
Labor	\$ _____	or	_____ %
Materials	\$ _____	or	_____ %
Equipment	\$ _____	or	_____ %
Bonds	\$ _____	or	_____ %
Overhead	\$ _____	or	_____ %
Gross Profit	\$ _____	or	_____ %

CONTRACT DATE \_\_\_\_\_ CONTRACT AMOUNT \$ \_\_\_\_\_

Type of Bond Form \_\_\_\_\_ GC's \_\_\_\_\_ AIA \_\_\_\_\_ Gov Form 25 \_\_\_\_\_ Other \_\_\_\_\_  
*(Please provide bond form if you checked GC's or Other)*

Percentage of Performance Bond \_\_\_\_\_ 50% \_\_\_\_\_ 100% \_\_\_\_\_ Other \_\_\_\_\_

Percentage of Payment Bond \_\_\_\_\_ 50% \_\_\_\_\_ 100% \_\_\_\_\_ Other \_\_\_\_\_

Start Time \_\_\_\_\_ Completion Time \_\_\_\_\_

Liquidated Damages \_\_\_\_\_ Retainage \_\_\_\_\_

Maintenance Period \_\_\_\_\_

HAZARDOUS SUBSTANCE (If yes, please submit HAZMAT specifications)

DESIGN/EFFICIENCY GUARANTEES (If yes, please submit specifications)

CURRENT WORK ON HAND

Total Contracts less Total Billings \_\_\_\_\_

Total Cost to Complete \_\_\_\_\_

Submitted by: \_\_\_\_\_

Date: \_\_\_\_\_

**PLEASE SPECIFY THE NUMBER OF ORIGINAL BONDS NEEDED** \_\_\_\_\_

*As this is an SBA request, the contractor must self-perform at least 15% of the work. Please complete the next page.*

**The Barbour Group uses USPS for all bonds. If you need the bond sent via FedEx or UPS, provide your account number:** \_\_\_\_\_

## SBA REQUESTS ONLY

Project Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
NAICS Code \_\_\_\_\_

Number of Employees \_\_\_\_\_  
Number of Jobs Retained \_\_\_\_\_  
Number of Jobs Created \_\_\_\_\_  
Subcontract Percentage \_\_\_\_\_ %

Contractor Is	Prime Contractor	Subcontractor
Project Similar to Previous Work	Yes	No
Pertains to an 8(a) Contract	Yes	No
Job Has Started	Yes	No
If Final Bond, was the contract	Negotiated	Bid
If Bid, next lowest bidder amount	_____	