



Fax completed request to 410-876-9954

Or

Email to: [tbg@thebarbourgroup.com](mailto:tbg@thebarbourgroup.com)

## PAYMENT BOND REQUEST FORM

Please Complete **ALL** Information and Send a Copy of your Contract and/or Award Letter

CONTRACTOR \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone # \_\_\_\_\_

OBLIGEE (Owner/GC) \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone # \_\_\_\_\_

Contract No. \_\_\_\_\_

Project Name \_\_\_\_\_

Project Description \_\_\_\_\_

### COST BREAKDOWN FOR ENTIRE BID AMOUNT OR 100%

Subcontract Work	\$ _____	or	_____ %
Labor	\$ _____	or	_____ %
Materials	\$ _____	or	_____ %
Equipment	\$ _____	or	_____ %
Bonds	\$ _____	or	_____ %
Overhead	\$ _____	or	_____ %
Gross Profit	\$ _____	or	_____ %

CONTRACT DATE \_\_\_\_\_

CONTRACT AMOUNT \$ \_\_\_\_\_

Type of Bond Form \_\_\_\_\_ GC's \_\_\_\_\_ AIA \_\_\_\_\_ Gov Form 25 \_\_\_\_\_ Other \_\_\_\_\_  
*(Please provide bond form if you checked GC's or Other)*

Percentage of Performance Bond \_\_\_\_\_ 50% \_\_\_\_\_ 100% \_\_\_\_\_ Other \_\_\_\_\_

Percentage of Payment Bond \_\_\_\_\_ 50% \_\_\_\_\_ 100% \_\_\_\_\_ Other \_\_\_\_\_

Start Time \_\_\_\_\_ Completion Time \_\_\_\_\_

Liquidated Damages \_\_\_\_\_ Retainage \_\_\_\_\_

Maintenance Period \_\_\_\_\_

HAZARDOUS SUBSTANCE (If yes, please submit HAZMAT specifications)

DESIGN/EFFICIENCY GUARANTEES (If yes, please submit specifications)

CURRENT WORK ON HAND

Total Contracts less Total Billings \_\_\_\_\_

Total Cost to Complete \_\_\_\_\_

Submitted by: \_\_\_\_\_

Date: \_\_\_\_\_

**PLEASE SPECIFY THE NUMBER OF ORIGINAL BONDS NEEDED** \_\_\_\_\_

**The Barbour Group uses USPS for all bonds. If you need the bond sent via FedEx or UPS, provide your account number:** \_\_\_\_\_